

Taken directly from Student Parent Handbook 1.14.21

### **COMPUTER USE POLICY**

Each student must know, sign, and comply with the St. Andrew Computer Use Policy. The use of the network and computer resources is a privilege. Misuse will lead to negative consequences, which may include, but is not limited to, revocation of computer privileges. Serious infractions may result in suspension or expulsion.

Computers should be utilized for academic and school purposes only. Students are expressly forbidden to:

- Eat or drink while using a computer or in the near vicinity of a computer.
- Make deliberate attempts to install and/or run a computer virus.
- Alter system software.
- Use the network without the permission of a staff member.
- Use computers/Internet to play non-educational games or for other non-academic activities.
- Damage or vandalize computers, computer systems or networks.
- Trespass in folders, work, or files, which belong to another student or faculty member.
- Use computers/Internet for commercial purposes.
- Attempt to use e-mail or participate in any type of teleconferencing or chat.
- Download files, programs, join list serves or newsgroups, or install personal software or shareware on any St. Andrew School computer.
- Print, display to the screen, or transmit on computer hardware any kind of inappropriate material. This includes but is not limited to material which is:
  - Threatening to an individual(s)
  - Abusive
  - Intimidating
  - Sexually explicit
  - Demeaning, degrading, or derogatory in nature (including comments that are ethnic and/or racial in nature).

All forms of cyberbullying are not tolerated and may result in suspension or expulsion.

### **CELL PHONE POLICY**

Students are not to use cell phones or other electronic communication devices on campus during the school day unless approved by St. Andrew faculty/staff for a specific circumstance. These devices must be turned off (not just “silenced”) during school hours, and stored in a student’s backpack. Unauthorized use of electronic devices (which includes having the device turned on or on the student’s person) will result in confiscation of the device, which will be returned to the student’s parents; excessive abuse of this policy could result in suspension.