



+ St. Andrew School +

Vitam impendere vero

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AGENDA School Board Meeting April 3, 2013 6:30 p.m.

CALL TO ORDER

The meeting was called to order at 6:33 p.m.

Present were: Mark S., Michael S., Rose N., Paul S., Jill C, Donna W., Donna Smillie, Non-Voting.

Absent: Father Bart Tolleson

OPENING PRAYER was led by Paul.

APPROVAL OF PREVIOUS MINUTES

Rose made a motion to accept the minutes from the March 2013 meeting and Michael seconded. With no additions or corrections, the minutes were approved unanimously.

APPROVAL OF AGENDA by consensus

INTER-MEETING DECISIONS

None

Principal's Report:

Currently, two grades will be full in the Fall. Kindergarten enrollment is good. Mrs. Ahmann is screening students and determining which ones are ready for Kindergarten.

The owner of a Pre-school Montessori approached Donna S. about establishing a relationship with St. Andrew. She is interested in being hired for a 10 month contract. Donna will have the owner submit a proposal for the May meeting.

Budget report:

The budget projections are stable at this point, and we should finish the year at or slightly below projections for expenditures.

A few parents have questioned the tuition increase. The Board is planning a parent meeting to explain accreditation, and parent questions regarding tuition could be addressed at that time.

Mark reported that Phil Howeth is willing to come to the next Board meeting and report on our investments. The Board agreed to have a short (approximately 20 minutes) presentation. Mark will invite him.

OLD BUSINESS

Donna S. received additional information regarding the FACTS tuition program. Denise (bookkeeper) also reviewed the information. Since the program would require about the same amount of work from the school, the Board decided by consensus that the program would not be beneficial at this time.

The Board also discussed making ACH (electronic funds transfer) mandatory for tuition and fee payments. Since the School has very few delinquent accounts, the Board decided by consensus that ACH will be an option but it will not be mandatory at this time

Last month, the School was approached by KNEH for a donation. The Board decided by consensus that it will consider a three month corporate sponsorship next November for a three month airing (December, January and February) to remind listeners that St. Andrew supports the radio station and that the Emerald Isle Auction is approaching.

NEW BUSINESS

Accreditation Meeting for Parents – Jill will set a date for the Board and Rick Ahmann to meet with parents and explain accreditation and how they can participate. The meeting will be sometime between April 29th to May 3.

The Master Resource Plan is part of the accreditation process. The Board will need to consider this at its next strategic planning session.

School Admission Policies are also part of the Resource Management part of the accreditation process. St. Andrew admissions are determined by the Principal with input from the faculty. Academic promise, discipline history, personal interviews with parents and students, and current class size are determining factors. Written recommendations are not required. The class size is based on needs of the school, teachers and space. The Board does not prescribe a predetermined ratio of Catholic students to non Catholic students. The school prefers that parents and students practice their Catholic faith, and the school will continue to recruit within the Helena area Catholic churches. The current faculty is almost all Catholic. One full time and two part time teachers are not Catholic.

Paul researched Las Vegas night fundraisers for the school. The idea is to make it more of a fun raiser. Paul will continue to explore the possibility of bringing in a commercial vendor to run the event. Donna S. will also ask Mr. Greaney for his experience in this type of event.

OTHER BUSINESS/ANNOUNCEMENTS

Donna S. was approached by Patrick Haggerty to subscribe to School Reach for \$2/student. The Diocesan schools participate in this. The subscription allows the school to notify cell phones, landlines and email accounts of important announcements. The service could be used for emergency situations, school closings (snow days), or other time-sensitive announcements.

ADJOURNMENT at 8:50 p.m.

Next meeting: May 1, 6:30 p.m.