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+ **St. Andrew School** +  
Vitam impendere vero

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**Minutes  
School Board Meeting  
March 23, 2015  
Redacted for Website publication**

*The meeting was called to order at 7:05.*

**Present were:** Jill Caldwell (chair), Mark Smillie, Paul Szczepaniak, Christine Szpilka, Donna Weiner, Donna Smillie (Principal, Non-Voting)

**Absent:** Michael Sheridan, Fr. Bart Tolleson,

**OPENING PRAYER:** *Lead by Paul S.*

**APPROVAL OF PREVIOUS MINUTES** February 9 2015 minutes were approved with one correction.

**APPROVAL OF AGENDA:** Three items were added to the agenda.

## **PRINCIPAL'S REPORT FOR MARCH 23, 2015**

**Auction:** See separate auction report. I have been collecting data on the auction to help us to make decisions for next year. Note: each year we publish what we did with auction proceeds. This year at stand up we talked about using funds for playground equipment and a web-based grading program.

**Kindergarten Interviews** were held on Thursday. Great news! We currently have eighteen students signed up for this grade.

**Building Repairs:** The west side of the building has missing siding and we are looking for a parent to help with that. A parent has been installing shelves in our closets so we can organize the building better.

**Enrollment Packets** are being prepared. We hope to have them go out on Tuesday, once the board decides on tuition. They will be due along with ACE forms and financial aid forms on April 15. I have a question about whether we should include SSN's.

**Teacher Contracts:** I will start preparing these next week.

### **Coming Up:**

**Mar. 24 Teachers' Meeting:** We are working through the Institute for Excellence in Writing DVD's. Also, I will meet with the 8-12 teachers to discuss plans for next year. I would like to discuss the possibility of requiring each of them to

organize one event a year for the students. This could be a play, career day, ultimate Frisbee tournaments (with out of town students), science fairs, or something of this sort. I would like to write this into their contract.

**Orchestra:** On Tuesday, March 24 our 3<sup>rd</sup> year orchestra students will join HMS and CR middle schools to rehearse and perform with a guest conductor from Missoula. This is a wonderful opportunity for our students to experience being in a large orchestra.

**Mar. 26** Art Show and Open House, 7:00 p.m. - Mr. Tavary has already put up most of the art work and is preparing for student demonstrations. Teachers are required in their contract to be present.

**Mar. 28** Roman Catholic Challenge- Sarah Leslie organizes this competition. We have another school from Great Falls attending with two teams. Paul and Maria Hulbert worked really hard this year to revise the books and questions since for years we have dealt with questions that were inaccurate or poorly written. This was a good deal of work and we are thankful for their organization and commitment to this project.

**Nadine Grace Long (Feb. 22, 1999- March 14, 2015)**

Last week, with great sadness, our students, teachers and parents mourned the death of a former student who died from cancer. Nadine Long went to St. Andrew from grades 1-6. She had recently transferred from Capital to PAL. On Tuesday Annette Walstad (a St. Andrew parent and good friend of the family) and Fr. Marc Lenneman came to talk to the students. This gave students the opportunity to ask questions about Nadine's death and to reflect on our response as Christians. On Friday many students and parents attended the funeral mass at Our Lady of the Valley Parish. That same afternoon we did the Stations of the Cross with the whole school as we always do Friday's in Lent.

**BUDGET REPORT**

We are staying within budget and should be good until the end of the year

The following new tuition schedule was proposed and approved:

First Child..... \$4,100/school year (\$410 month/10 months (Aug--May)  
Second Child..... \$3,070/school year (\$307 month/10 months (Aug--May)  
Third Child..... \$2,350/school year (\$235 month/10 months (Aug--May)  
Fees: stay the same

*This is an increase of 3%.*

Teacher salaries: will rise 2% plus \$50 more/month for health care.

## **OLD BUSINESS**

1. **Accreditation follow-up:** We don't expect any news until May or June
2. **Principal Evaluation:** Paul distributed a performance evaluation which we discussed and made some changes. Paul will send it to all for final look over before distributing it to all of us for filling out.
3. **New Board Members:** tabled until May meeting
4. **Committee for 20th anniversary celebration:** tabled
5. **Auction Update:** covered in the Principle's Report; see attachments
6. **Handbook Discussion:** Tabled due to lateness of the hour.

## **NEW BUSINESS**

1. **Family request deleted**
2. **Enrollment Agreement:** We won't collect student SSNs. We will collect parent SSN for credit check. Chris asked about putting emails in the directory. It was noted that some people don't want this published; we will reiterate that the directory is not for solicitation.
3. **Diocesan Letter:** tabled due to lateness of the meeting

## **OTHER BUSINESS/ANNOUNCEMENTS**

Paul will chair the April meeting  
We will discuss hourly staff salaries

**ADJOURNMENT:** + 9:30

Next meeting: April 20, 2015 at 7 p.m.

**Respectfully submitted,  
Mark Smillie**

# Data from Auction. Distributed 3.23.15

ST. Andrew Five Year Data including raffle and corporate

